



**Executive Leadership Council
AGENDA ITEM SUMMARY**

TITLE: Contracts Extensions Approved by ELC in December 2009

SUBMITTED BY: Cheryl B. Fambles

DATE SUBMITTED: 1/10/2010

SUMMARY:

By email vote quorum was established with a total of 17 votes. In the final tally:

Yes 13 No 3 Abstain 1

Members also sent feedback, requests for information and questions. Answers are included here.

The contracts for the following will be extended to dates no later than June 1. Staff will finalize negotiations and initiate the modifications. These contracts would be closely monitored and contractors would be required to invoice monthly. If funds will not be spent by April the uncommitted money would be returned. These actions give WIRED staff the ability to plan other useful regional activities and ensure full expenditure of grant dollars.

Contractor	Deliverable	Estimated Remaining Balance <small>Projected through 12/31</small>	Requested
A. SPSCC	e-learning training for community college staff	\$12,000	12,000
B. EntreWorks Consulting	Grant Technical Assistance, Consultation and various documents	\$12,700	\$5,000
C. Payne & Associates	Model for Inter-Tribal Training	\$40,000	\$27,000
D. State Workforce Board	Life Long Learning Accounts	\$18,600	\$18,600
E. ESD113	Career Tech Ed Math Curriculum Review and Enhancement	\$44,000	\$44,000
F. Grays Harbor Industrial Process Control	Industrial Process Control Equipment	\$40,000	\$40,000

SPSCC e-Learning (Rick McKinnon)

Project Summary: Contract was established to provide community college faculty opportunity for continued training related to e-learning.

Achievement to Date: Three colleges completed the e-learning Boot Camp Trainings (one on-line and one live) immersion training for three of the colleges. Sixty participants from a wide range of disciplines

participated. Following the training Rick completed an assessment of the value of the experience. *See attached report.*

Extension: These dollars will be divided between the colleges that participated in the “e-Learning Boot Camp” and used to continue the training by providing staff development funds for curriculum development and faculty training.

EntreWorks Consulting (Erik Pages)

Project Summary: Erik Pages worked with Pac Mtn before the receipt of the grant and is credited with helping create the proposal that got funded. He provides ongoing counsel on matters related to the grant and his expertise in regionalism is useful. He is the author of 2 critical documents, Business Asset Inventory and State of the Region.

Achievement to Date: Both of the aforementioned documents are complete and Erik has visited here three different times. He is regularly and routinely on the phone providing information and support.

Extension: EntreWorks will visit this region in the Spring to review final outcomes and offer assistance with communicating and documenting final grant outcomes and include assistance with the follow-up and planning from regional action planning activities that occurred in November.

ESD113 Career Tech Education Math Curriculum Review (Mike Hickman)

Project Summary: ESD’s goal was to provide educators in the region with confidence that CORD (primary program used to teach CTE math) aligns with the new state math standards and prepares students to use mathematics confidently and competently as demonstrated by meeting proficiency standards. ESD surveyed teachers and reviewed the curriculum material. A preliminary report assessing the state’s Applied Math alignment with math proficiency standards is under discussion by local educators and ESD 113.

Achievement to Date: ESD completed the review finding the existing written text used for Applied Math in this region met only 7.5% of the standards. This prompted discussion of other materials that might add to the resource for teachers. *See attached report*

Extension: The work group recommends an extension of time and that remaining money be used to enable our use of the Multi-craft Core curriculum and to enhance teacher use of the materials and other hands-on related classroom materials that strengthens student ability to learn required math concepts.

State Workforce Board-LiLA (Patrick Woods)

Project Summary: This region was the pilot for the state’s Lifelong Learning Accounts (LiLA). WIRED’s partner, the State Workforce Board established the administrative mechanism to support LiLA. Specifically the Workforce Board provides technical assistance to the Pacific Mountain region to design, develop and implement a Lifelong Learning Account (LiLA) program that will inform and serve as a model for state roll-out strategy, consistent with the essential features of LiLAs. They assist with outreach to employers and marketing of the LiLA program across the Pacific Mountain Workforce Development area. As a national demonstration project they are required to keep good data used for evaluation and replication.

Achievement to Date: The Workforce Board has established process, protocols and a marketing plan for educating and enrolling participants. They have confirmed 6 businesses and over 21 employees have signed up for the accounts. Work is continuing with a new model that aggregates small businesses in the Willapa Harbor and signing them as a “community of employers”. This project leveraged prior funding from the Council for Adult and Experiential Learning. *See attached report*

Extension: The State Workforce Board requests additional time to continue the work through June.

Payne & Associates Model for Inter-Tribal Training (Nancie Payne)

Project Summary: Training for tribal enterprise security guards is inconsistent and highly sought. Providing a systematic, competency-based system will provide additional information for recruitment and hiring. It will enable employee wage progression and enhance skill development. Some consideration is being given possible federal apprenticeship. Project goals:

- 1) promote self-awareness and career development of tribal enterprises' talent pool;
- 2) help the talent pool see what core and specific transferable skill sets are needed for internal job opportunities and advancement;
- 3) provide tribal enterprises with a method of mapping essential functions/tasks to proficiency level of skills at entry;
- 4) provide the region's Tribal enterprises the electronic capability to monitor enterprise training needs and priorities, training development and improvements, and training dissemination and application.

Achievement to Date: An Advisory Team has been identified with Lucky Eagle being the lead site for development and implementation. The preliminary assessment of duties, reconciliation with "real life" experience is complete and gaps in training is nearly complete. Research on available training to structure and augment continues. *See attached report*

Extension: Enables the work to continue to conclusion.

Grays Harbor Industrial Process Control Equipment (Mike Kelly and Fred Henige)

Project Summary: This is a hybrid (internet and classroom) college program (2-yr degree and 1-yr certificate) provides a strong foundation of technical knowledge in industrial automation. There is a high industry demand for operators, maintenance technicians, field representatives and engineering support technicians with the instrumentation and process control skills. The program develops understanding of electrical, electronic, pneumatic and hydraulic theory as well as the devices that regulate and control them. This is a collaboratively funded project with Bellingham Tech, Grays Harbor and WIRED who supplies the equipment and provided the space including tenant improvements to the RETC@ Satsop to accommodate the needs of the laboratory. *Enclosed packet provides more information.*

Achievement to Date: The program was approved by the State Board and the first class was offered Fall 2009. Fourteen students enrolled and twelve are enrolled for Winter. Two additional students are challenging the first quarter requirement hoping to enter the program.

Extension: Enables purchase of more equipment for student use. This equipment will be put together by students furthering their understanding of the features, mechanisms and intricacies of the machines they are training to work.

Additional Information and Reports Available

<http://www.pacificmountainalliance.org/about/elc/index.html> (bottom of the page)

- *SPSCC-- Interim e-Learning Report*
- *State Workforce Board--- Accomplishment LiLA Report*
- *Payne & Associates---Integrated Regional Project Status*
- *Grays Harbor ----ICST Info Packet (Industrial Process Control)*
- *ESD113 ---CTE Math Report*